



**MIU FACT SHEET for Exchange Students**

**ACADEMIC YEAR 2024-2025**

**i. CONTACT INFORMATION**

NAME OF UNIVERSITY	Miyazaki International University
NAME OF DEPARTMENT	Global Education Center
CONTACT PERSON(S)	Naoki Nishimura – Global Education Center Director Asami Tabata – Global Education Center Staff Lloyd Walker – Global Admissions Officer Community Outreach Center Director
MAILING ADDRESS	Global Education Center, Miyazaki International College, 1405 Kano-hei, Kiyotake-cho, Miyazaki-shi, Miyazaki, 889-1605 JAPAN
TELEPHONE	TEL 81-985-85-5931 / FAX 81-985-84-3396
EMAIL ENQUIRIES	<a href="mailto:studyabroad@miu.ac.jp">studyabroad@miu.ac.jp</a>
WEB ADDRESS FOR EXCHANGE	<a href="https://www.mic.ac.jp/english/Schools/International_Liberal_Arts/Admissions_Information/">https://www.mic.ac.jp/english/Schools/International_Liberal_Arts/Admissions_Information/</a>
MIC HOMEPAGE	<a href="https://www.miu.ac.jp/">https://www.miu.ac.jp/</a> (English, Chinese and Korean versions are available)

**ii. ACADEMIC INFORMATION**

MANDATORY ORIENTATION	1 April 2024– 5 April 2024(TBD)
SEMESTER 1	8 April 2024– 2 August 2024(TBD)
SEMESTER 2	1 October 2024 – 7 February 2025(TBD)
FULL YEAR	8 April 2024 – 7 February 2025(TBD)

IMPORTANT: Students MUST NOT purchase plane tickets or / travel until student visa is obtained and confirmed by all parties.

**iii. ADMISSION REQUIREMENTS**

APPLICATION DEADLINES	Semester 1 (Spring)– Nomination deadline: 15 <sup>th</sup> November Application deadline: 13 December (negotiable) Semester 2 (Autumn)– Nomination deadline: 15 <sup>th</sup> June Application deadline: 10 <sup>th</sup> July (negotiable)
EXPECTED (Not Required) ENGLISH LANGUAGE PROFICIENCY	IELTS (Academic)– minimum score of 6.0 with minimum 5.5 across sub-categories (reading, writing, speaking, listening). TOEFL IBT – minimum score 72-73 TOEIC 700 and above
OTHER ELIGIBILITY REQUIREMENTS	Minimum two years’ study at home institution at the University level education for all degree level programmes.
REQUIRED DOCUMENTS (Please refer also to “Guidelines and Information” for Exchange Program)	1. Application Form 2. 1 Photograph for Student Visa (3 cm x 4cm) and 2 Photographs for Student IDs (3 cm x 3 cm) 3. A Copy of Valid Passport 4. Official University Academic Transcript 5. Letter of Guarantee (from the guarantor of the student) 6. Proof of English Language Proficiency (if native language isn’t English) 7. 1 Letter of Reference or Recommendation 8. A statement of 100-250 words describing reasons for wanting to study at MIC and educational objectives

CREDITS	Students can take a maximum of 22 credits per semester, or 44 credits per academic year. Please consult with your Academic Affairs Office/Dean/Advisor (whoever supervises your graduation requirements) at your home institution to determine which courses to take.
COURSES	Courses must be pre-approved BEFORE you submit an application for registration. Students will normally register for upper division (3 <sup>rd</sup> /4 <sup>th</sup> year) courses.
ADDITIONAL INFORMATION	Course registration is normally completed during orientation. Registration is usually limited approximately 20 students per class. Efforts will be made to register exchange students in the courses of their choice, but we cannot guarantee that courses of your choice will always be available.
BULLETIN AND HANDBOOK OF STUDENT INFORMATION	Please refer to the Bulletin and Handbook for all the other information related to academic and college life at MIC. <a href="https://www.miu.ac.jp/cms-miu/wp-content/uploads/2023/08/bulletin2023.pdf">https://www.miu.ac.jp/cms-miu/wp-content/uploads/2023/08/bulletin2023.pdf</a>

#### iv. FEES AND OTHER EXPENSES

TUITION FEES	Students participating in this exchange are required to pay tuition fees to their home institution.
ACCOMMODATION	The Global Education Center will assist students with finding lodgings on- or off-campus. We could accommodate on-campus housing. For general accommodation enquiries: <a href="mailto:studyabroad@miu.ac.jp">studyabroad@miu.ac.jp</a>
HEALTH INSURANCE	Incoming exchange students are advised to provide their own personal and travel insurance, but are required to register for the national health insurance locally; all the residents in Japan, including foreign nationals, are required to be covered by National Health Insurance (about 2,000JPY per month).
LIVING COSTS	The approximate cost of living per month is 50,000JPY to 60,000JPY. This is only an estimate. You will find very reasonably priced shops and food outlets in your residential areas.
OTHER FEES	Class materials / books – depending on the course.

#### v. FACILITIES AND ACCESSIBILITY

ACCESSIBILITY	Accessibility - we will make reasonable adjustments to make our services and classrooms accessible to all, but it is extremely difficult to find accommodation for the students with disabilities.
---------------	--

#### vi. ARRIVAL & ORIENTATION

PORT OF ENTRY AND AIRPORT COLLECTION	All the exchange students are expected to land in Japan at Fukuoka Airport, if landing in Kyushu, or Osaka or Narita/Haneda International Airport in Tokyo areas, for at those airports, they will be issued a residence card that allows the
--------------------------------------	---

	students to open a bank account locally and makes other official business easier to be taken care of. If one lands in Miyazaki, it takes about two weeks for the residence card to be delivered, and that delays many necessary procedures for settling in Miyazaki. As for the airport collection, the Global Education Center will make an arrangement for the student(s) to be picked up at Miyazaki Airport or Miyazaki Station if coming by land, for fee of charge.
ORIENTATION WEEK	During your first week, Global Education Center and supporting staff will provide support to help all students settle into life at Miyazaki International University. Assistance will be provided in getting daily necessities including a sleeping set and toiletries, completing procedures for health insurance, banking, and registration with the local government office, registering for courses and other initial needs.
DOCUMENTS REQUIRED ON ARRIVAL	All students should provide their passports and residence cards issued and provided by the Japanese Immigration Bureau at the port of entry (major airports like Tokyo, Osaka and Fukuoka airports, not including Miyazaki airport). Passports, visas and residence cards will be checked upon arrival in Miyazaki.

### vii. VISA REQUIREMENTS

VISA REQUIREMENTS	<ol style="list-style-type: none"> <li>1. Passport</li> <li>2. One visa application form (nationals of Russia, CIS countries or Georgia need to submit two visa application forms)</li> <li>3. One photograph (nationals of Russia, CIS countries or Georgia need to submit two photographs)</li> <li>4. Certificate of Eligibility*- the original and one copy</li> </ol> <p>&lt;Note&gt; Depending on the nationality of the applicant, other documents may be necessary in addition to the above. For details, please refer to the website of a Japanese embassy or consulate in your area.</p> <p>*What is a Certificate of Eligibility?</p> <p>A Certificate of Eligibility (COE) is an official document issued by a regional immigration authority under the jurisdiction of the Ministry of Justice. All applicants without a valid status of residence in Japan, excluding visas for short-term stays, must have a COE in order to apply for the appropriate visa (i.e., a student visa). MIC will act as a proxy and apply for your COE at the Fukuoka Immigration Bureau of the Ministry of Justice via its Miyazaki Office. The following is the link to the Immigration Services Agency of Japan; please see number 9 “Student” for your reference.</p> <p><a href="https://www.isa.go.jp/en/applications/procedures/16-1-1.html">https://www.isa.go.jp/en/applications/procedures/16-1-1.html</a></p>
-------------------	---

### viii. OTHER INFORMATION

TRANSCRIPTS	Transcripts will be sent directly to the home institution following assessment in August (Semester 1) and March (Semester 2).
STUDENT SUPPORT	Global Education Center, Student Affairs Office, Academic Affairs Office, and our school counsellors will provide student support when deemed necessary.

<p>UNIVERSITY LOCATION</p>	<p>Miyazaki-shi is the capital city of Miyazaki Prefecture on the island of Kyushu in Japan. Located on the coast and crossed by several rivers, Miyazaki-shi enjoys scenic views of both ocean and verdant mountains nearby, and is a popular resort destination for Japanese and international tourists.</p> <p>Miyazaki International University is located approximately 20 minutes from the center of the city in the suburban town of Kiyotake and is located approximately 15 to 20 minutes from the Miyazaki Airport.</p> <p>(Below you find the introduction of MIU and a TV ad)  <a href="https://www.youtube.com/watch?v=3OT3U-pvQDA#action=share">https://www.youtube.com/watch?v=3OT3U-pvQDA#action=share</a>  <a href="https://www.youtube.com/watch?v=Ie2J1HblCbg#action=share">https://www.youtube.com/watch?v=Ie2J1HblCbg#action=share</a></p>
<p>SOCIAL MEDIA</p>	<p>FB  <a href="https://www.facebook.com/miyazakikokusaidai">https://www.facebook.com/miyazakikokusaidai</a></p> <p>Twitter  <a href="https://twitter.com/MIC_miyazaki">https://twitter.com/MIC_miyazaki</a></p> <p>LINE  <a href="https://line.me/R/ti/p/%40dmn7106f">https://line.me/R/ti/p/%40dmn7106f</a></p>